



## **Mayne Island Daycare JOB POSTING – Childcare Assistant**

Join our team in our new Mayne Island Family Place—a purpose-built facility designed to support young learners and the early childhood educators that make our program so special.

Nature and art-based programming, small ratios, and community-engaged early learning are our specialties. Please explore our website to see how your ideas and values meld with ours:

<http://www.mayneislanddaycare.ca/>

**The opportunity:** We are recruiting a Childcare Assistant to support our daycare program for 2-5 days/week.

**Wages:** \$18 - \$20/hr for based on education level and certification (as per ECE BC Wage Grid)

**The setting:** Full of natural beauty and easily accessible to Victoria and Vancouver by BC Ferries, Mayne Island is a vibrant community boasting festivals, world class artists, local farming, and a multitude of community gatherings. The island is a true paradise—located off the southwest coast of British Columbia with approximately 1300 full time residents. Rental housing is available on-island - we will assist the successful candidate(s) in finding housing if desired.

**Title:** Daycare Assistant

**Type of Child Care:** We are licensed to operate an infant/toddler program (12 - 36 months) and multiage program (1-6 years). The candidate may serve in either program depending on interests and qualifications.

**Position Start Date:** March 1, 2023 or as soon as available

**Application Closing Date:** Review of applications will begin February 12, 2023 and we will accept applications until positions are filled.

**How to Apply:** Please email **a single .pdf file** with your resume and cover letter stating your qualifications and interest. Please indicate desired workload (part or full time)

**Email:** [miearlychildhood@gmail.com](mailto:miearlychildhood@gmail.com)

### **Qualifications:**

- Be at least 19 years of age.
- Have completed a course, or a combination of courses, of at least 20 hours duration in child development, guidance, health and safety, or nutrition. ECEA certification preferred.
- Valid Standard First Aid and Level “C” CPR.
- Negative criminal records check.
- Be able to provide care and mature guidance to children.
- Adequate energy level and ability to meet the physical demands of the job



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- Have relevant work experience.

### Key Responsibilities:

- Assist in planning and implementing a full range of age and developmentally appropriate activities that are inclusive and stimulating for all children (includes fine and gross motor activities, free and imaginative play, and family circle time)
- Create and maintain a welcoming, emotionally safe, respectful and inclusive environment
- Assist in carrying out routines/curriculum of the program
- Ensure safety and overall well-being of all children in care
- Establish positive relationships with families and their children
- Assist with cleaning and tidying duties and maintaining appropriate health and safety standards in the playroom
- Work with staff team to maintain appropriate supplies and resources for the playroom
- Model positive adult-child interactions that promote intellectual, social and emotional development
- Participate in the development and implementation of special events and programs as required
- May be required to participate and support Board driven fundraising initiatives
- Participate in staff and team meetings and staff training sessions as required
- Fulfill other duties as required

**Employment Terms:** This position would be a **Part-Time** position. Staff who work 24 hours/week (3 days) are eligible for our employee benefits package. We are closed on all statutory holidays, and we offer vacation, sick leave, and paid time off during the week between Christmas and the New Year. We pride ourselves in taking great care of our staff and offer opportunities and support for professional development.

The Mayne Island Daycare is operated by the Mayne Island Early Childhood Society—a volunteer-run, charitable, not-for-profit organization that supports and develops programs for families with young children on Mayne Island, B.C. Please visit our website to learn more:

<http://www.miearlychildhood.ca/>